

Today's Date:



Mineral County Public Health ♦ PO Box 425 ♦ 802 Rio Grande Avenue ♦ Creede, CO 81130 ♦ 719-658-2416

Hinsdale County Public Health ♦ PO Box 277 ♦ 304 West Third Street ♦ Lake City, CO ♦ 970-944-0321

Colorado Birth Certificate Request

REQUESTOR INFORMATION:

First (Please Print)	Middle	Last	Email	
Mailing Address: _____				
-	City	State	Zip	Daytime Phone
Physical Address: _____				
	City	State	Zip	Alt Phone Number

Relationship to Registrant (person named on certificate)

Self Parent Grandparent Step-parent Sibling

Spouse Child Step-child Legal guardian

Legal representative Other: _____

Reason for Request: Newborn Travel/Passport Records School Insurance

Other: _____

REGISTRANT INFORMATION:

Full Name at Birth _____

First	Middle	Last
Date of Birth _____		
Month	Day	Year
Place of Birth _____		Colorado ONLY
City	County	State
Full Name of Father _____		
First	Middle	Last
Full Name of Mother _____		
First	Middle	Last

Pursuant to Colorado Revised Statutes, 1982, 25-2-118 and as defined by Colorado Board of Health Rules and Regulations, applicant must have a direct and tangible interest in the record requested. The penalties for obtaining a record under false pretenses include a fine of not more than \$1,000.00 or imprisonment in the county jail for not more than one year or both such fine and imprisonment (CRS 25-2-118).

By signing below, I have read and understand that there are penalties for obtaining a record under false pretenses. All requests must be accompanied by a photocopy of the requestor's identification before processing. PLEASE RETURN YOUR REQUEST WITH A PHOTOCOPY OF YOUR DRIVER'S LICENSE, STATE ID OR PASSPORT.

SIGN HERE → _____

Charges: (FEES NON-REFUNDABLE)

Cost of certificates:

\$20.00 for one (or search when no record found)..... \$ _____

\$13.00 for each additional certificate of the same record ordered at same time \$ _____

\$35.00 for each heirloom certificate \$ _____

Certified verification of death (\$20 for 1st copy; \$13 for additional copies)..... \$ _____

Circle One:

a) Regular mail (\$0.00) sent 1st class unless overnight requested

b) FedEx* (\$19.00 – check, money order, cash)

c) Express Mail* (\$19.00)..... \$ _____

WE APOLOGIZE FOR ANY INCONVENIENCE, BUT WE CANNOT ACCEPT CREDIT OR DEBIT CARDS.

Total Charges \$ _____

*Within continental U.S



Requirements:

This request must be completed in full.

Enclose a copy of a current driver's license, passport or State identification. ((The complete list of primary and secondary ID's are available online at www.colorado.gov/cdphe/vitalrecords)

Enclose appropriate fees

Person requesting to receive death certificate must sign form

Proof of relationship or legal interest is required (see reverse side)

***Certified birth certificates may be issued to:**

Please note that proof of relationship is required if your name is not listed on the birth certificate: (e.g. marriage certificates, birth certificates, court orders)

- | | |
|---|--|
| The registrant (person name on the certificate) | Spouse |
| Parents | Adult children |
| Grandparents | Legal guardian |
| Great grandparents | Legal representative of any of the above must present proof of client relationship |
| Siblings | |
| Grandchild | |
| Stepparents | |
- For complete list visit – <http://www.colorado.gov/cdphe/vitalrecords>

The Office of the State Registrar of Vital Statistics requires the following documentation:

At least 1 of the following:
(No expired documents accepted)

Or at least 2 of the following:
(Any document expired more than two months will not be accepted)

'Primary' List:

'Secondary' List:

- Alien Registration Receipt/Permanent
- Resident Card
- Certificate of U.S. Citizenship
- City of Denver County Jail Inmate ID
- Colorado Department of Corrections ID card
- CO Temporary Driver's License
 - (with hole-punched Driver's License)
- Department of Human Service Youth Corrections ID
- Employment Authorization Card (I-766)
- Foreign Passport
- Government Work ID
- Job Corps ID
- Photo Driver's License
- Photo ID Card (DMV)
- School, University or College ID Card (current)
- Temporary Resident Card
- U.S. B1/B2 Visa card with I-94
- U.S. Citizenship ID Card (I-197)
- U.S. Certificate of Naturalization
- U.S. Military ID Card
- U.S. Passport
-
-
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- Acknowledgment of Paternity document (Colorado only)
- Birth Certificate of applicant (U.S. only)
- Court order of adoption or name change
- Craft or trade license (Colorado only)
- DD-214
- Divorce Decree (U.S. only)
- Hospital birth worksheet (ID for mothers – within 6 months of event)
- Hunting or Fishing License (must be current – Colorado only)
- IRS-TIN card
- Marriage license (U.S. only)
- Medicare Card
- Merchant mariner card
- Mexican voter registration card
- Motor vehicle registration or title (must be current U.S. only)
- Pilot license
- Selective Service Card (U.S. only)
- Social Security Card
- Social Services Card (WIC)
- State or Federal Prison or Corrections Card
- Tribal ID Card
- Weapon or gun permit (U.S. only)
- Work ID, Paycheck Stub (within 3 months), or W-2 (last tax year)
- Any Expired document from the "Primary" List (cannot be expired more than 6 months)

We are sorry, but we cannot accept:

- Matricula Consular Card
- Novelty ID Card
- Non-expiring Identification Cards
- City or County Prison/Jail ID
- Souvenir Birth Certificates
- Temporary Driver's Licenses or Temporary State ID Card
- Medicaid card

If you cannot provide acceptable identification, it is suggested that you ask a spouse, parent, grandparent, sibling, or adult child, who can provide appropriate identification, to request the certificate. Proof of relationship is required, such as a birth certificate or marriage certificate.

*****OPTION AVAILABLE FOR ADOPTIONS*****

Only an adoptive parent or adopted person is eligible for this special service. ONLY sign below if you wish the statement "ISSUED PURSUANT TO ADOPTION" to appear on the birth certificate which indicates this person is adopted.

SIGN HERE > _____

Signature of: adopted person adoptive parent

Relationship to registrant (check one ✓)

Number of copies to be issued with "Issued pursuant to adoption" requested: _____